

**RITCHIE COUNTY BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
RITCHIE COUNTY BOARD OF EDUCATION OFFICE
HARRISVILLE, WV
SEPTEMBER 28, 2020 – 6:00 p.m.**

The regular meeting of the Ritchie County Board of Education was called to order on Monday, September 28, 2020, at 6:06 p.m. by President Dr. Torie Jackson.

ROLL CALL

Present: Dr. Torie Jackson, President
Mrs. Betsy Wells, Vice-President (via phone)
Mrs. Misty Ingram-Keen
Mr. Ryan Reed
Mr. Denny Nelson

Administrative Staff Present: Mr. James G. Brown, Superintendent

*All Board Members, Administrative Staff and Newspaper Representatives remained six feet apart to meet social distancing requirements.

AGENDA ITEMS TO BE TABLED OR REMOVED

None

MINUTES

Mr. Ryan Reed moved, seconded by Mrs. Ingram-Keen to approve the preliminary minutes of the regular meeting of September 14, 2020. Motion passed unanimously.

DELEGATIONS

None

SUPERINTENDENT'S REPORT

Superintendent Brown reviewed the following information:

- No bids were received on the drainage and concrete work at Smithville Elementary. Mr. Weekley will contact vendors and secure three quotes.
- Keystone Masonry Restoration was the lowest bid at \$57,773.00 for the masonry joint sealant and window seal replacement project at RCMS/RCHS. The board agreed to award the bid and approve the contract retroactively at the next board meeting.
- 25% of our students are in Distance Learning (Option 2). Some distance learning students are not making any form of contact. Mr. Weekley and the School Resource Officer will be making home visits to assess why these students are not participating.
- Distance Learning (Option 2) cannot consist of only worksheets and assignments. Teachers must either have students join via Microsoft Teams or video and post lessons. This is especially critical for new instruction.
- Decision has been made to not have a homecoming dance and pep rally due to the risk of COVID 19 and the inability to social distance during these events.
- Our School Nurses are doing a great job tracking ill students and monitoring their symptoms
- The total enrollment to date of 1303 is down 37 from the October 1, 2019 enrollment. The number of homeschool students rose significantly this year to 28.
- Mr. Brown presented the Board with CEFP Phase III document updates. Some new pages had been added. Mr. Brown reviewed the added requirements and his responses.
- Mr. Brown shared the updated Ritchie County Schools 4-Year Master Plan to Upgrade School Facilities (2020-2024) along with the Master Facility Construction Plan Multi-Year Funding Projection.

CONSENT ITEMS

Upon recommendation of the superintendent, Mr. Reed moved, seconded by Mrs. Ingram Keen, that the Board approve the following consent items. Motion passed unanimously.

- Approve Phase III Updates to Comprehensive Educational Facilities Plan (CEFP)
- Approve WVU-P 20 Hour Field Experience for Crystal Smith the 1st semester at Harrisville Elementary School
- Approve Out-of-County Transfer to Ritchie County for the 2020-2021 school year
- Approve In-Lieu of Transportation Request

PERSONNEL

Upon recommendation of the superintendent, Mr. Nelson moved, seconded by Mrs. Ingram-Keen, that the Board enter executive session for the purpose of discussing personnel. Motion passed unanimously and the Board entered executive session at 7:06 p.m.

Mr. Reed moved, seconded by Mr. Nelson, that the Board re-enter regular session. Motion passed unanimously and the Board resumed regular session at 7:28 p.m.

Resignations

None

Resignations Submitted after Publication of the Agenda

Upon recommendation of the superintendent, Mrs. Ingram-Keen moved, seconded by Mr. Nelson, that the Board approve the following resignation submitted after publication of the agenda. Motion passed unanimously.

- Approve resignation of Melanie Allender as Head Girls Track Coach at Ritchie County High School effective September 28, 2020

Employments or Transfers and Rescissions

Upon recommendation of the superintendent, Mr. Reed moved, seconded by Mrs. Ingram-Keen, that the Board approve the following employments, transfers, and rescissions. Motion passed unanimously.

- Approve posting a Licensed Practical Nurse Countywide for the 2020-2021 school year
- Approve Cory Farley, 5202 Substitute Teacher Countywide effective September 28, 2020 pending meeting all requirements
- Approve Eileen Metheney, Substitute Teacher Countywide effective September 28, 2020 pending meeting all requirements
- Approve Chance Hughart Technology System Specialist Countywide effective September 28, 2020
- Approve Delphene Haddox, Mentor for Art Teacher at Harrisville Elementary School and Creed Collins Elementary School effective September 28, 2020
- Approve JoAnne James, Special Education Instructional / Transportation Aide at Harrisville Elementary School effective September 28, 2020

ALLOWED AND AUTHORIZED PAYMENT OF BILLS

Upon recommendation of the superintendent, Mr. Nelson moved, seconded by Mr. Reed, that the Board approve and authorize payment of the following bills. Motion passed unanimously.

- Approve payment of bills in the sum of \$332,404.33

FINANCIAL REQUESTS FOR APPROVAL

Upon recommendation of the superintendent, Mrs. Ingram-Keen moved, seconded by Mr. Nelson, that the Board approve the following financial requests. Motion passed unanimously.

- Approve monthly payment to Union Bank for Energy Performance Contract in the sum of \$10,531.90
- Approve declaration of school buses as surplus property for sale through sealed bids
 - a. Bus #06-15 175635 miles
 - b. Bus #06-16 204029 miles
 - c. Bus #01-04 220784 miles
 - d. Bus #98-27 144749 miles

REQUESTS FOR AGENDA ITEMS FOR NEXT BOARD MEETING

None

BOARD MEMBER COMMITTEE REPORTS

None

NEXT REGULAR MEETING DATE

The Next Regular Meeting will be held on Monday, October 12, 2020 at 6:00 p.m. at Ritchie County Board of Education Office.

Individuals who wish to attend this meeting virtually must request a link by emailing rcsboardmeeting.ritchie@k12.wv.us by Friday, October 09, 2020 at 4:00 p.m.

MEETING ADJOURNED

Mr. Nelson moved, seconded by Mrs. Ingram-Keen, that the meeting be adjourned at 7:35 p.m. Motion passed unanimously.