

**RITCHIE COUNTY BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
RITCHIE COUNTY BOARD OF EDUCATION OFFICE
HARRISVILLE, WV
AUGUST 10, 2020 – 6:00 p.m.**

The regular meeting of the Ritchie County Board of Education was called to order on Monday, August 10, 2020, at 6:00 p.m. by President Dr. Torie Jackson.

ROLL CALL

Present: Dr. Torie Jackson, President
Mrs. Betsy Wells, Vice-President
Mrs. Misty Ingram-Keen
Mr. Denny Nelson
Mr. Ryan Reed

Administrative Staff Present: Mr. James G. Brown, Superintendent, Mr. David Weekley, Director of Support Services and Attendance and Mrs. Debbie Bever, Director of Special Education, Federal Programs and School Improvement.

School Administration Present: Mrs. Kelly Waggoner, Principal Ritchie County High School and Mr. Chris Wells, Assistant Principal Ritchie County High School.

*All Board Members, Administrative Staff, School Administration and Newspaper Representatives remained six feet apart to meet social distancing requirements.

AGENDA ITEMS TO BE TABLED OR REMOVED

None

MINUTES

Mr. Reed made the motion, seconded by Mrs. Ingram-Keen, to approve the preliminary minutes of the special meeting of July 16, 2020. Motion passed unanimously.

Mr. Nelson made the motion, seconded by Mrs. Wells, to approve the preliminary minutes of the regular meeting of July 27, 2020. Motion passed unanimously.

COMMUNICATIONS

None

DELEGATIONS

None

RECOGNITIONS

None

SUPERINTENDENT'S REPORT

Mr. Brown said the high school graduation was outstanding. He thanked all those involved for their hard work.

Superintendent Brown reviewed the following information:

Update on Reentry to School Fall 2020

- The first true leadership meeting with school principals was held today. The focus was around the urgency in preparation for the reopening of school.
- Mr. Brown shared with the Board the numbers of students who will attend school by: Option I – Traditional In Person Learning, Option II – Distance Learning and Option III – WVDE Virtual School. Countywide we have 1003 forms returned and 229 forms not returned. School principals will be calling those parents who have not turned in a form.
- Special education teachers will be paid a one-time stipend of \$600.00 to write IEP drafts prior to the beginning of school so that meetings can be scheduled.
- Mr. Brown will be meeting with the two school nurses to obtain their assistance with the reentry plan and training of staff with regard to COVID guidelines and restrictions
- Students will be required to stay in their congregate groups in their classroom causing the need for teachers to arrive earlier than normal and stay later. Teachers will be released early on Wednesdays to compensate for their duty free lunch. Mr. Brown recommended that we shorten the academic day by 30 minutes. Dr. Jackson asked how this would affect the required

instructional minutes. Mr. Brown answered that this would cause a loss of instructional time. That facet of State Board Policy 2510 has been waived.

- We will be setting up distance learning hot spot sites around the county. Sites will be located at all five schools, the public library and we believe North Bend State Park may be one site. School districts should be planning to provide travel for distance learning and virtual school students to and from these sites to download class material and assignments as well as provide travel to and from athletic practices.
- Mr. Wells addressed the board on the topic of athletics. He stated that we have signed an agreement with NFHS Network to install two cameras so we can broadcast our athletic events live. One camera will be at the high school football field and one in the high school gym. This will be a pay-per-view system. Subscriptions can be purchased on a monthly or yearly basis. Everything is ready to go for electronic / advanced ticketing. The only sport this is available for currently is football. There will be a \$1.75 surcharge on each ticket sold.
- All board members were in agreement to tentatively schedule a special board meeting for September 1, 2020.
- All board members were in agreement that Mr. Brown would inform the parents of the new school dismissal time.

DIRECTOR REPORTS

Mr. David Weekley, Director of Support Services and Attendance reviewed the following information:

- We have been busy getting the school buildings ready for the return of students
- The new roofs at the athletic complex are done and look great
- The interior door lock project at the middle/high school is almost complete. Mr. Weekley has personally checked all door keys and delivered those to the principals today.
- Looking at the possibility of adding a treatment to the ventilation filters on the window air conditioners at Harrisville Elementary and Creed Collins Elementary Schools. Will also increase the frequency of filter changes at all the schools.

Mrs. Debbie Bever, Director of Special Education, Federal Programs and School Improvement reviewed the following information:

- Preschool registration compulsory forms are not coming back in a timely manner. Preschool screening has been schedule for September 2nd through September 4th. Screening will take place in the board office speech room with only essential people in attendance. Surfaces will be wiped down between appointments.
- Researched and compared Professional Development monitoring systems and have decided to go with the Teach Point system. It is a sister program to our Safe Schools website.
- 95% Group has developed online demonstrations and trainings for teachers to utilize with students who are in the distance learning model
- Through the Federal Programs we have new monitoring documents for schools and the central office. Mrs. Bever created one drive folders and will share these with the Title I teachers.
- Prepared and submitted the High Cost High Acuity grant through the Office of Special Programs. If this grant is awarded it will be for approximately \$12,000.00.
- Attended virtual demonstrations to review equipment for communication for students with disabilities

CONSENT ITEMS

Upon recommendation of the superintendent, Mrs. Wells moved, seconded by Mr. Reed, that the Board approve the following consent item. Motion passed unanimously.

- Approve one Volunteer Commitment Agreement for the 2020-2021 school year

PERSONNEL

Resignations

Upon recommendation of the superintendent, Mrs. Ingram-Keen moved, seconded by Mr. Nelson, that the Board approve the following resignations. Motion passed unanimously.

- Approve the resignation of Michele Jackson as a Substitute Teacher countywide and the Mathematics Coordinator countywide effective June 08, 2020
- Approve the resignation of Joanna Cokeley as a Sixth Grade Teacher, After School Interventionist and Sports Ticket Worker at Ritchie County Middle School effective August 10, 2020

Resignations Submitted after Publication of the Agenda

None

Employments or Transfers and Rescissions

Upon recommendation of the superintendent, Mrs. Wells moved, seconded by Mr. Reed, that the Board approve the following job descriptions. Motion passed unanimously.

- Speech Language Assistant Supervisor
- Sports Ticket Worker
- Elementary School Counselor
- School Nurse
- Technology System Specialist

Upon recommendation of the superintendent, Mr. Reed moved, seconded by Mrs. Ingram-Keen, that the Board approve the following employments or transfers and rescissions. Motion passed unanimously.

- Approve Kendi Morris, Substitute Teacher countywide effective for the 2020-2021 school year pending meeting all requirements
- Approve Michelle Layfield, Multi Categorical LD/BD/MI Special Education Teacher including Autism at Ritchie County Middle School effective for the 2020-2021 school year

ALLOWED AND AUTHORIZED PAYMENT OF BILLS

Upon recommendation of the superintendent, Mrs. Wells moved, seconded by Mrs. Ingram-Keen, that the Board approve and authorize payment of the following bills. Motion passed unanimously.

- Approve Payment of Bills in the Sum of \$344,107.80

FINANCIAL REQUESTS FOR APPROVAL

Upon recommendation of the superintendent, Mrs. Wells moved, seconded by Mr. Nelson, that the Board approve the following financial request. Motion passed unanimously.

- Approve budget revision requests; supplements in the amount of \$132,864.00

REQUESTS FOR AGENDA ITEMS FOR NEXT BOARD MEETING

Mr. Nelson mentioned that the Energy Express program turned out to be a real success considering the conditions they had to deal with.

BOARD MEMBER COMMITTEE REPORTS

None

NEXT REGULAR MEETING DATE

The next regular meeting will be held on Monday, August 24, 2020 at 6:00 p.m. at Ritchie County Board of Education Office.

Individuals who wish to attend this meeting virtually must request a link by emailing RCSBOARDMEETING.ritchie@k12.wv.us by Friday, August 21, 2020 at 4:00 p.m.

MEETING ADJOURNED

Mr. Nelson moved, seconded by Mrs. Ingram-Keen, that the meeting be adjourned at 7:35 p.m. Motion passed unanimously.