

**RITCHIE COUNTY BOARD OF EDUCATION  
MINUTES OF REGULAR MEETING  
RITCHIE COUNTY BOARD OF EDUCATION OFFICE  
HARRISVILLE, WV  
JULY 12, 2021 – 6:00 PM**

The regular meeting of the Ritchie County Board of Education was called to order on Monday, July 12, 2021, at 6:00 PM by President Dr. Torie Jackson.

**PLEDGE TO THE FLAG**

The meeting opened with the Pledge of Allegiance to the Flag of the United States of America.

**ROLL CALL**

Present: Dr. Torie Jackson, President  
Mrs. Betsy Wells, Vice-President  
Mrs. Misty Ingram-Keen  
Mr. Ryan Reed  
Mr. Denver Nelson

Administrative Staff Present: Mr. James G. Brown, Superintendent

**AGENDA ITEMS TO BE TABLED OR REMOVED**

Mrs. Wells moved, seconded by Mrs. Ingram-Keen, to approve the following agenda item to tabled or removed. Motion passed unanimously.

K.3c Approve Alternative Education Teacher at Ritchie County Middle School effective for the 2021-2022 school year

**MINUTES**

Mr. Reed moved, seconded by Mr. Nelson, to approve the minutes of the regular meeting of June 22, 2021. Motion passed unanimously.

**DELEGATIONS**

None

**RECOGNITIONS**

None

**SUPERINTENDENT'S REPORT**

**WVDE Summer School Recovery and Guidance Summer 2021 Document**

- There is a continued push to encourage people to get vaccinated for COVID-19. However, this is an individual person, parent / guardian choice.
- Reviewed the six key mitigation strategies: cleaning and disinfecting, hand hygiene and coughing / sneezing etiquette, evaluate large gatherings outside of classroom / core groups, social distancing according to county board guidance, face coverings at county board discretion, contact tracing in collaboration with local health departments
- Reviewed the listed quarantine guidelines which are identical to what we have been following

**CDC Guidance for COVID-19 Prevention in K-12 Schools**

Mr. Brown reviewed the most recent CDC Guidance for COVID-19 Prevention in K-12 Schools highlighting such areas as: masks, screening testing, staying home when sick, prevention strategies to reduce transmission, physical distancing, contact tracing in combination with isolation and quarantine, food service and school meals, recess and physical education, vaccination verification.

We have not received updated guidance from the West Virginia Department of Education at this time.

**Update on School Based Probation Officer Grant through the WV Schools of Diversion and Transition Programs**

- We were funded for a joint grant between Ritchie and Pleasants counties for a shared Juvenile Probation Officer
- This will be another person to help us support our students
- A proactive approach to get students back in school and productive

**POLICIES**

Upon recommendation of the superintendent, Mrs. Wells moved, seconded by Mr. Reed, to approve the following policies. Motion passed unanimously.

- Approve revised Policy 4020 Virtual School Program to be placed on comment period for first reading
- Waive reading and approve Policy 5200 Substitute Teachers in Areas of Critical Need and Shortage

**CONSENT ITEMS**

Upon recommendation of the superintendent, Mr. Nelson moved, seconded by Mrs. Ingram-Keen, to approve the following consent items. Motion passed unanimously.

- Approve renewal of Memorandum of Understanding with the West Virginia University Board of Governors and the School of Medicine for Orientation and Mobility Services effective July 1, 2021 through June 30, 2022
- Approve Preschool Annual Collaborative Agreement / Contract with Central West Virginia Community Action Incorporated for the 2021-2022 school year
- Approve Ritchie County Middle / High School Cross-Country Team off-campus practice location request for the 2021-2022 season
- Approve Ritchie County Middle / High School Cross-Country Team request to conduct their annual off-campus camp to be held at Camp Joy for the 2021-2022 season

### **EXECUTIVE SESSION**

Upon recommendation of the superintendent, Mrs. Wells moved, seconded by Mr. Reed, that the Board enter executive session for the purpose of discussing personnel. Motion passed unanimously and the Board entered executive session at 6:34 PM.

Mrs. Wells moved, seconded by Mrs. Ingram-Keen, that the Board re-enter regular session. Motion passed unanimously and the Board resumed regular session at 7:09 PM.

### **PERSONNEL**

#### **Resignations**

Upon recommendation of the superintendent, Mrs. Wells moved, seconded by Mr. Nelson, to approve the following resignations. Motion passed unanimously.

- Approve resignation of Adam Nohe, 7<sup>th</sup> Grade English Language Arts Teacher at Ritchie County Middle School effective July 12, 2021
- Approve resignation of Paula Hogue, Assistant Cross-Country Coach at Ritchie County Middle / High School effective July 12, 2021

#### **Resignation Submitted After Publication of the Agenda**

Upon recommendation of the superintendent, Mr. Reed moved, seconded by Mrs. Ingram-Keen, to approve the following resignation. Motion passed unanimously.

- Approve resignation of Katelyn Walls, Social Studies Teacher at Ritchie County Middle School effective July 12, 2021

#### **Employments or Transfers and Rescissions**

Upon recommendation of the superintendent, Mrs. Wells moved, seconded by Mrs. Ingram-Keen, to approve the following employments or transfers and rescissions. Motion passed unanimously.

- Approve Extra Curricular Assignment Schedule and Salaries for the 2021-2022 school year
- Approve request for employee [977001376] unpaid leave from summer position for June 15, June 16, June 17 and June 18
- Approve Jennifer Furr, Elementary Teacher (Kindergarten) at Creed Collins Elementary School effective for the 2021-2022 school year
- Approve Sophia Binegar, School Nurse Countywide effective for the 2021-2022 school year
- Approve Rory Stanley, to fill a Leave of Absence for a Custodian III / Groundsman / General Maintenance at Harrisville Elementary School effective July 12, 2021

#### **Employments for Summer 2021 Positions**

Upon recommendation of the superintendent, Mr. Reed moved, seconded by Mr. Nelson, to approve the following employments for summer 2021 positions. Motion passed unanimously.

- Approve Ellie Windom, Teacher for the Outdoor Recreation Camp Summer 2021
- Approve Gretchen Johnson, Teacher for the Outdoor Recreation Camp Summer 2021
- Approve Marsha Knight, Teacher for the Outdoor Recreation Camp Summer 2021

### **ALLOWED AND AUTHORIZED PAYMENT OF BILLS**

Upon recommendation of the superintendent, Mrs. Wells moved, seconded by Mrs. Ingram-Keen, that the Board allow and authorize the following payment of bills. Motion passed unanimously.

- Approve payment of bills in the sum of \$1,203,160.95

### **FINANCIAL REQUESTS FOR APPROVAL**

Upon recommendation of the superintendent, Mrs. Ingram-Keen moved, seconded by Mrs. Wells, that the Board approve the following financial requests. Motion passed unanimously.

- Approve Budget Revisions
- Approve Contract for Shared Special Education Specialist Services with the Wirt County Board of Education for the 2021-2022 school year
- Approve Young Group as the provider for Optional Medical Insurance Coverage for Students Athletics for the 2021-2022 school year
- Approve Mathies & Sons sealed bid for purchase of school bus # 07-31 (166,191 Miles) in the amount of \$4000.00
- Approve Yancey Sales sealed bid for purchase of school bus # 10-18 (198,548 Miles) in the amount of \$5609.00
- Approve Sutter Roofing sealed bid for roof replacement at Ritchie County Board of Education Office in the amount of \$242,400.00

- Approve Garrett Construction sealed bid for roof-top HVAC units at Ritchie County Middle / High School in the amount of \$26,313.59
- Approve C&T Design sealed bid for dishwasher & booster heater at Ritchie County Middle / High School in the amount of \$26,969.63
- Approve Prairie Farms, Marietta, Ohio sealed milk bid for the 2021-2022 school year in the amount of \$67,330
- Approve Nickles Bakery, Martins Ferry, Ohio sealed bread bid for the 2021-2022 school year in the amount of \$18,370
- Approve banking services for FY21-22 school year with the interest rate remaining the same at 0.11%

#### **ADDENDUM**

Upon recommendation of the superintendent Mr. Reed moved, seconded by Mr. Nelson, to approve the following financial request. Motion passed unanimously.

- Approve Lease Extension Agreement for the Bus Garage with May Hoover from July 1, 2021 to June 30, 2022

#### **REQUESTS FOR AGENDA ITEMS FOR NEXT BOARD MEETING**

None

#### **BOARD MEMBER COMMITTEE REPORTS**

Mrs. Wells attended the Extension Service Committee meeting. David Snively, the Extension Agent, has been hired as the Director of Jackson's Mill. They are now in the process of looking for a new Extension Agent.

#### **NEXT REGULAR MEETING DATE**

The next regular meeting will be held on Thursday, July 29, 2021, at 6:00 PM at Ritchie County Board of Education Office.

Individuals who wish to attend this meeting virtually must request a link by emailing [rscboardmeeting.ritchie@k12.wv.us](mailto:rscboardmeeting.ritchie@k12.wv.us) by Tuesday, July 27, 2021, at 4:00 PM.

#### **MEETING ADJOURNED**

Mrs. Wells moved, seconded by Mr. Reed, that the meeting be adjourned at 7:20 PM. Motion passed unanimously.