

**RITCHIE COUNTY BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
RITCHIE COUNTY BOARD OF EDUCATION OFFICE
HARRISVILLE, WV
MAY 24, 2021 – 6:00 PM**

The regular meeting of the Ritchie County Board of Education was called to order on Monday, May 24, 2021, at 6:03 PM by President Dr. Torie Jackson.

PLEDGE TO THE FLAG

The meeting opened with the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Present: Dr. Torie Jackson, President
Mrs. Betsy Wells, Vice-President
Mrs. Misty Ingram-Keen
Mr. Ryan Reed
Mr. Denver Nelson

Administrative Staff Present: Mr. James G. Brown, Superintendent and Mrs. Debbie Bever, Director of Special Education, Federal Programs and School Improvement.

*All Board Members, Administrative Staff and Newspaper Representative remained six feet apart to meet social distancing requirements.

AGENDA ITEMS TO BE TABLED OR REMOVED

Mrs. Wells moved, seconded by Mr. Reed, to approve the following items to be tabled or removed. Motion passed unanimously.

- P22-501-025 Approve Social Studies Teacher at Ritchie County High School effective for the 2021-2022 school year
- X21-204-117 Approve Custodian at Harrisville Elementary School for Academic Learning Camp Summer 2021
- X21-207-180 Approve Early Childhood Classroom Assistant Teacher (Preschool / Kindergarten) / Transportation Aide at Smithville Elementary School for Academic Learning Camp Summer 2021
- X21-207-129 Approve Custodian at Smithville Elementary School for Academic Learning Camp Summer 2021
- X21-000-183 Approve Substitute School Nurse for Summer Programs 2021

MINUTES

Mr. Nelson moved, seconded by Mrs. Wells, to approve the minutes of the regular meeting of May 10, 2021. Motion passed unanimously.

RECOGNITIONS

Superintendent Brown presented a certificate of achievement to the Ritchie County Middle School 2021 Golden Horseshoe Winners.

- Morgan George
- Clayton McBryer (unable to attend)
- Bryce Satterfield (unable to attend)

SUPERINTENDENT'S REPORT

COVID-19 Update

Mr. Brown reviewed the Ritchie County Schools 2020-2021 Student COVID-19 Tracking Data. There were 16 students diagnosed with COVID during the 1st semester of this school year. Those students were exposed outside the school setting. Currently, during the 2nd semester, we have had 28 students diagnosed with COVID. Ten of those occurring in the month of May. These last few weeks have been a real challenge. Dr. Jackson asked, "The testing that we had approved at a previous meeting at the Wellness Center, are our students who are quarantined not allowed to go there for free testing?" Mr. Brown stated that the program the State Department of Education was offering has not been implemented. They asked that we complete the survey, share the information with our Board of Education, and submit our intent. I have not heard anything since. Dr. Jackson said that explains why there is a misconception among parents who are upset because they cannot get their students tested at the Wellness Center if the student does not have symptoms.

Implementation of Non-Traditional Instruction Days

WVBE Policy 3234 provides flexibility and options for county boards to determine when the use of a Non-Traditional Instruction Day is necessary. On occasion West Virginia school districts may have to cancel school due to an emergency, rethink how instruction will be delivered to students when the traditional methods of instruction are not feasible or provide instruction in a non-traditional manner for other various reasons. In response to this and other concerns of the districts the WVBE promotes the use of Non-Traditional Instruction Days to address days when students are not receiving instruction within the school facility. School districts may utilize up to five days of non-traditional instruction.

Most teachers and parents associate non-traditional instruction days with snow packets. Now that we have built a digital system, we feel that there is a way to create a real-time instructional model for NTI Days. This model will entail previously taught material that students can work on independently. We are looking at completing an application that

must be submitted by June 1, 2021. One of the requirements is that we solicit input from our parents and employees. Mr. Brown reviewed the results of the Ritchie County Schools Implementation of Non-Traditional Days Employee Survey and Parent / Guardian Survey (including comments). Results of the employee survey revealed that 83 out of 89 employees were in favor of NTI Days. Results of the Parent Survey revealed that 164 out of 199 parents were in favor of NTI Days. All Board members agreed with the implementation of this Non-Traditional Instruction model.

DIRECTOR REPORTS

Mrs. Debbie Bever, Director of Special Education, Federal Programs and School Improvement reviewed the following information:

- Mrs. Bever is encouraged that our preliminary preschool and kindergarten enrollment numbers are up and back to normal
- The General Summative Assessment is continuing. We only have 4 or 5 more assessments that need completed at the elementary schools and the middle school has a few to complete.
- iReady assessments have opened because many of our elementary students are finished with their GSA. Even if a student is quarantined they can still complete their iReady assessment at home.
- The Title I teachers asked about doing a parent event at each school to hand out the take home packets. They came up with an idea of doing a parent drive thru to hand out packets. All students preschool through 4th grade will receive a take home packet.

POLICIES

Upon recommendation of the superintendent, Mr. Reed moved, seconded by Mrs. Ingram-Keen, to approve the following policies to be placed on comment period for first reading. Motion passed unanimously.

- Approve Revised Policy 5230 National Board Certification to be placed on comment period for first reading
- Approve Revised Policy 5330 Leave for Illness and Other Causes During Covid-19 Pandemic to be placed on comment period for first reading

PERSONNEL

Upon recommendation of the superintendent, Mrs. Wells moved, seconded by Mr. Nelson, that the Board enter executive session for the purpose of discussing personnel. Motion passed unanimously and the Board entered executive session at 6:47 PM

Mrs. Wells moved, seconded by Mrs. Ingram-Keen, that the Board re-enter regular session. Motion passed unanimously and the Board resumed regular session at 7:17 PM

Resignations

Upon recommendation of the superintendent, Mrs. Wells moved, seconded by Mr. Reed, to approve the following resignations. Motion passed unanimously.

- Approve to Rescind Termination of Rory Stanley, Custodian III/Groundsman/General Maintenance at the Bus Garage / Countywide to the Lack of Need, Grant Funding, and the Lack of Seniority to Permit Retention of Employment for the 2021-2022 School Year Effective May 24, 2021
- Approve Resignation of Angie Riggs, Early Childhood Classroom Assistant Teacher (Preschool and Kindergarten) and Transportation Aide at Smithville Elementary School for the Academic Learning Camp Effective May 24, 2021
- Approve Resignation of Deborah Miller, Academic Learning Camp STEM Teacher Grades 5-8 at Ritchie County Middle School Effective May 24, 2021
- Approve Resignation of Crystal Freed, Special Education Instructional and Transportation Aide Academic Learning Camp at Harrisville Elementary School Effective May 24, 2021

Resignations Submitted After Publication of the Agenda

Upon recommendation of the superintendent, Mrs. Ingram-Keen moved, seconded by Mr. Nelson, to approve the following resignation submitted after publication of the agenda. Motion passed unanimously.

- Approve Resignation of Olivia Goff, Elementary Teacher at Harrisville Elementary School Effective June 4, 2021

Employments or Transfers and Rescissions

Upon recommendation of the superintendent, Mr. Reed moved, seconded by Mrs. Wells to approve the following employments, transfers and rescissions. Motion passed unanimously.

- Approve Request for Employee [977000374] Unpaid Leave through the Family Medical Leave Act Extension Through May 15, 2021
- Approve Request to Extend Employee [977000418] Unpaid Leave for May 20, 2021
- Approve Mutual Consent Agreement with Alisa Shepler Pursuant to W. Va. Code §18A2-2 Effective Only for the 2020-2021 School Year
- Approve Samantha Crowe, Kindergarten Teacher at Harrisville Elementary School Effective for the 2021-2022 School Year Pending Meeting All Requirements
- Approve Wendy Johnson, Mathematics Teacher at Ritchie County Middle School Effective for the 2021-2022 School Year Pending Meeting All Requirements
- Approve Cody Stewart, Social Studies Teacher at Ritchie County Middle School Effective for the 2021-2022 School Year
- Approve Kaitlin Giles, Multi Categorical LD/BD/MI (Including Autism) Teacher at Ritchie County High School

- Effective for the 2021-2022 School Year Pending Meeting All Requirements
- Approve Lindsay Dunlap, English Teacher and/or Reading Specialist at Ritchie County Middle School Effective for the 2021-2022 School Year Pending Meeting All Requirements
- Approve Robin Jones, Multi Categorical LD/BD/MI (Including Autism) Teacher at Creed Collins Elementary School Effective for the 2021-2022 School Year Pending Meeting All Requirements
- Approve Kim DeLancey Substitute Teacher Countywide for the 2021-2022 School Year
- Approve Kayla Myers, Substitute Teacher Countywide for the 2021-2022 School Year Pending Meeting All Requirements
- Approve Clarisa Watson, Community in Schools Liaison at Harrisville Elementary School Effective for the 2021-2022 School Year Pending Meeting all Requirements
- Approve Nora Brooke Everett, Community in Schools Liaison at Creed Collins Elementary School Effective for the 2021-2022 School Year Pending Meeting All Requirements
- Approve Emily Perry, Community in Schools Liaison at Ritchie County Middle School Effective for the 2021-2022 School Year
- Approve Sara Doak, Community in Schools Liaison at Ritchie County High School Effective for the 2021-2022 School Year
- Approve Mollie Hinzman, Community in Schools Liaison and Facilitator Countywide at Smithville Elementary School Effective for the 2021-2022 School Year Pending Meeting All Requirements

Employments for Summer 2021 Positions

Upon recommendation of the superintendent Mr. Nelson moved, seconded by Mrs. Ingram-Keen, to approve the following employments for summer 2021 positions. Motion passed with four members voting in favor and Dr. Jackson abstaining.

- Approve Ashley Fluharty, Special Education Teacher (Grades K-4) at Creed Collins Elementary School for Academic Learning Camp Summer 2021
- Approve Leigh Ridgway, Elementary Teacher (Grades 3-4) at Harrisville Elementary School for Academic Learning Camp Summer 2021
- Approve Elizabeth West, Special Education Teacher (Grades K-4) at Harrisville Elementary School for Academic Learning Camp Summer 2021
- Approve Tammy Arnott, Early Childhood Classroom Assistant Teacher (Preschool) / Transportation Aide at Harrisville Elementary School for Academic Learning Camp Summer 2021
- Approve Crystal Freed, School Secretary at Harrisville Elementary School for Academic Learning Camp Summer 2021
- Approve Lindsey Garrett, Elementary Teacher (Grades 1-2) Smithville Elementary School for Academic Learning Camp Summer 2021
- Approve Becky Boley, School Secretary at Smithville Elementary School for Academic Learning Camp Summer 2021
- Approve Shana Gribble, Mathematics Teacher (Grades 7-8) at Ritchie County Middle School for Academic Learning Camp Summer 2021
- Approve Brittany Reed, Title I Teacher at Ritchie County Middle School for Academic Learning Camp Summer 2021
- Approve Gary Conrad, Custodian Ritchie County Middle School for Academic Learning Camp Summer 2021
- Approve Erika Westbrook, Substitute Teacher Countywide for Academic Learning Camp Summer 2021
- Approve Jean Freeland, Substitute Teacher Countywide for Academic Learning Camp Summer 2021
- Approve Marsha Knight, Substitute Teacher Countywide for Academic Learning Camp Summer 2021
- Approve Rhonda Ireland, Substitute Teacher Countywide for Academic Learning Camp Summer 2021
- Approve Dan Vanoy, Teacher Countywide for Outdoor Recreation Camp Summer 2021
- Approve Robin Jones, Teacher Countywide for Outdoor Recreation Camp Summer 2021
- Approve Erika Westbrook, Teacher Countywide for Outdoor Recreation Camp Summer 2021
- Approve Dru Ross, Teacher Countywide for Outdoor Recreation Camp Summer 2021
- Approve Kelsey Waggoner, District Coordinator for Outdoor Recreation Camp Summer 2021
- Approve Alisa Shepler, School Nurse for July 19, 2021 – July 22, 2021 for Outdoor Recreation Camp Summer 2021
- Approve Sara Doak, Substitute Teacher for Outdoor Recreation Camp Summer 2021
- Approve Tina Nichols, English / Language Arts (Reading) 10-11-12 Teacher at Ritchie County High School for ACT / SAT Boot Camp Summer 2021
- Approve Rachel Engel, Science Teacher Grades 10-11-12 at Ritchie County High School for ACT / SAT Boot Camp Summer 2021
- Approve Nathaniel Simons, Extended School Year (Special Education) Teacher at Harrisville Elementary School for Extended School Year Summer 2021
- Approve Kelsey Waggoner, Extended School Year Speech Pathologist Countywide for Extended School Year Summer 2021
- Approve Rae Anne Hogan, Credit Recovery Teacher (English) at Ritchie County High School for Summer 2021
- Approve Nathan Shipe, Credit Recovery Teacher (Math) at Ritchie County High School for Summer 2021
- Approve Deborah Miller, Credit Recovery Teacher (Science) at Ritchie County High School for Summer 2021
- Approve Paula Hogue, Credit Recovery Teacher (Social Studies) at Ritchie County High School for Summer 2021
- Approve Beth McDonald, Credit Recovery Teacher (Special Education) at Ritchie County High School for Summer 2021

- Approve Courtney Alexander, Substitute Teacher for Credit Recovery Program at Ritchie County High School for Summer 2021
- Approve Erika Westbrook, Substitute Teacher for Credit Recovery Program at Ritchie County High School for Summer 2021
- Approve Jared Shipe, Substitute Teacher for Credit Recovery Program at Ritchie County High School for Summer 2021
- Approve Justin Hodges, Substitute Teacher for Credit Recovery Program at Ritchie County High School for Summer 2021
- Approve Pam Stanley, Bus Operator Berea Area (Smithville Elementary School, Ritchie County Middle School, Creed Collins Elementary School) for Academic Learning Camp Summer 2021
- Approve Misty Burk, Bus Operator Cisco Area (Harrisville Elementary School, Ritchie County Middle School) for Academic Learning Camp Summer 2021
- Approve Bill Goff, Bus Operator Glendale Area (Harrisville Elementary School, Ritchie County Middle School, Creed Collins Elementary School) for Academic Learning Camp Summer 2021
- Approve Roy Griffith, Bus Operator Goose Creek/Cairo Area (Harrisville Elementary School, Ritchie County Middle School) for Academic Learning Camp Summer 2021
- Approve Richard Johnson, Bus Operator Mountain Area (Ritchie County Middle School, Creed Collins Elementary School) for Academic Learning Camp Summer 2021
- Approve James White, Bus Operator Pullman Area (Harrisville Elementary School, Ritchie County Middle School, Creed Collins Elementary School) for Academic Learning Camp Summer 2021
- Approve Tony Marshall, Bus Operator Washburn-Gillespie/Cisco Area (Smithville Elementary School, Harrisville Elementary School, Ritchie County Middle School) for Academic Learning Camp Summer 2021
- Approve Richard Johnson, Bus Operator Mid-Ohio Valley Technical Institute (MOVTI) Summer Program from Ritchie County High School to MOVTI Effective Summer 2021

ALLOWED AND AUTHORIZED PAYMENT OF BILLS

Upon recommendation of the superintendent, Mr. Reed moved, seconded by Mrs. Wells, that the Board allow and authorize the following payment of bills. Motion passed unanimously.

- Approve payment of bills in the sum of \$239,421.80

FINANCIAL REQUESTS FOR APPROVAL

Upon recommendation of the superintendent, Mrs. Wells moved, seconded by Mr. Nelson, that the Board approve the following financial requests. Motion passed unanimously.

- Approve budget revision requests Transfers in the amount of \$1,954,672.00
Supplements in the amount of (\$35,796.00)
- Approve Monthly Payment to Union Bank for Energy Performance Contract in the Sum of \$10,531.90
- Approve Declaration of School Bus # 07-31 (166,191 Miles) as Surplus Property for Sale Through Sealed Bids
- Approve Declaration of School Bus # 10-18 (198,548 Miles) as Surplus Property for Sale Through Sealed Bids
- Approve Contract with 95 Percent Group Inc. to Provide Consultation, Coaching and Support for the 2021-2022 School Year in the Amount of \$70,350

REQUESTS FOR AGENDA ITEMS FOR NEXT BOARD MEETING

None

BOARD MEMBER COMMITTEE REPORTS

None

NEXT REGULAR MEETING DATE

The next regular meeting will be held on Monday, June 7, 2021 at 6:00 PM at Ritchie County Board of Education Office.

Individuals who wish to attend this meeting virtually must request a link by emailing rscboardmeeting.ritchie@k12.wv.us by Friday, June 4, 2021 at 4:00 PM.

MEETING ADJOURNED

Mrs. Wells moved, seconded by Mrs. Ingram-Keen, that the meeting be adjourned at 7:40 PM. Motion passed unanimously.