

**RITCHIE COUNTY BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
RITCHIE COUNTY BOARD OF EDUCATION OFFICE
HARRISVILLE, WV
OCTOBER 26, 2020 – 6:00 p.m.**

The regular meeting of the Ritchie County Board of Education was called to order on Monday, October 26, 2020, at 6:02 PM by President Dr. Torie Jackson.

ROLL CALL

Present: Dr. Torie Jackson, President
Mrs. Betsy Wells, Vice-President
Mrs. Misty Ingram-Keen
Mr. Ryan Reed
Mr. Denny Nelson

Administrative Staff Present: Mr. James G. Brown, Superintendent, Mrs. April Haight, Director of Instructional Services and Personnel and Mrs. Lori Wells, Treasurer and Director of Finance.

*All Board Members, Administrative Staff and Newspaper Representatives remained six feet apart to meet social distancing requirements.

AGENDA ITEMS TO BE TABLED OR REMOVED

None

MINUTES

Mr. Reed moved, seconded by Mrs. Ingram-Keen, to approve the preliminary minutes of the regular meeting of October 12, 2020. Motion passed unanimously.

DELEGATIONS

None

COMMUNICATIONS

Superintendent Brown reviewed the following WVSSAC Sports Guidelines and Modifications:

WVSSAC Football Playoff Modifications 2020-2021
WVSSAC Guidelines for Fall Sports Post Season Play
WVSSAC Basketball Modifications 2020-2021 Season
WVSSAC Wrestling Modifications 2020-2021 Season

Spectator attendance may be limited to 20% at indoor sporting events. This will limit our seating significantly. At 20% capacity in our facility social distancing cannot be maintained and spectators will be required to wear a facemask. Players and cheerleaders are not counted in the 20%. All tickets will be presale.

SUPERINTENDENT'S REPORT

Superintendent Brown reviewed the following information:

COVID 19 Update

- Last Thursday the Ritchie County High School Volleyball Team returned to in-person learning
- As of today the quarantined 2nd grade students and staff at Harrisville Elementary School returned to school
- This Friday the Ritchie County Middle School students will return to in-person learning
- Our last group, which involved several of our MOVTI students, will return on November 5, 2020
- We have done well managing these situations and contact tracing

Master Facilities Plan / School Construction Bond Presentation

- Superintendent Brown provided the Board with a copy of the pamphlet and poster that have been made available to the public regarding the Bond Election on Tuesday, November 03, 2020
- There have been employee presentations as well as information delivered to parents on this subject
- A recorded interview with Mr. Brown has been placed on Facebook Live
- Mr. Brown did an interview this morning with WBOY TV
- Superintendent Brown gave a Power Point presentation on the Master Facility Plan Overview and Proposed School Construction Bond
- This Power Point will be posted on the ritchieschools.com website and sent to all schools

Annual SBA Facility Review SES and RCHS October 13, 2020

- The annual inspection of Smithville Elementary School and Ritchie County High School by the Office of School Facilities, which was delayed due to COVID-19, is now complete
- We are ecstatic with this great report
- Ritchie County High School received a 7 on cleanliness
- Evaluation of indoor / outdoor air revealed the CO₂ was out of balance. The amount of indoor air brought into the classrooms is based on average student population in the room. We now have fewer students in the room and are bringing in too much outdoor air which affects the balance. We will redo the calibration.
- A Smithville Elementary CO₂ sensor that was displaying incorrect readings has been replaced

Ritchie County MOVTI Enrollment

- Total Ritchie County student enrollment at MOVTI is 95
- Our enrollment, in almost every program, exceeds that of other participating counties
- Ritchie County students benefit greatly from the MOVTI program
- Mr. Nelson stated that it is really nice to see the offerings and the curriculum available to our students at MOVTI

DIRECTOR REPORTS

Mrs. April Haught, Director of Instructional Services and Personnel reviewed the following information:

Technology Update

- We bought a MDM (Mobile Device Management) solution to manage our technology. Each student was given an Apple ID and added to the MDM.
- Over one thousand iPads were deployed. Each iPad had to be updated and added to the MDM
- Configured the MDM to manage all the devices and purchased a different filter system through the MDM
- Worked with the State Department to set up student access points outside the schools
- Have been working closely with Apple, Inc. to correct issues with Schoolworks
- Schoolworks has been helping students stay organized
- One of the Technology Team members is stationed at the phone to answer questions
- Meeting with parents at home or outside the school building to assist with technology questions or problems
- Every student at the high school has been issued an Apple Pencil
- Every student K-8 has been issued Apple compatible crayons

Mrs. Lori Wells, Treasurer and Director of Finance reviewed the following information:

- Mrs. Lori Wells explained each carryover entry in the budget revision request
- Looking at different vendors for a time and attendance system. The system would need to interface with eSchools and WVEIS to keep track of leave balances as well as time worked and automatically calculate overtime. This would decrease paperwork and eliminate timesheets.
- Checking into the School Cash Online payment system. This system allows parents to go online to make payment to and/or order items from the school. The funds would transfer into the appropriate account.
- A new feature of School Cash Online is ticket purchasing. The tickets can be printed or shown on a device and scanned at the ticket gate.

POLICIES

Upon recommendation of the superintendent, Mrs. Ingram-Keen moved, seconded by Mrs. Wells, that the Board approve the following policy update. Motion passed unanimously.

- Waive reading and approve refresh of Policy 5120 Vacation Leave

CONSENT ITEMS

None

PERSONNEL

Resignation Submitted after Publication of the Agenda

None

Employments or Transfers and Rescissions

Upon recommendation of the superintendent, Mrs. Wells moved, seconded by Mr. Reed, that the Board approve the following employments or transfers and rescissions. Motion passed unanimously.

- Approve Employee Teacher Coverage Assignment for the 2020-2021 School Year
- Approve Amy Haddix, Bus Operator Route #5128 effective October 26, 2020
- Approve Jim Sullivan, Substitute Custodian Countywide effective October 26, 2020
- Approve Regina Davis, Teacher Mentor for Multi Categorical Special Education Teacher Including Autism at Ritchie County Middle School for the first semester effective October 26, 2020

ALLOWED AND AUTHORIZED PAYMENT OF BILLS

Upon recommendation of the superintendent, Mrs. Wells moved, seconded by Mr. Nelson, that the Board approve and authorize payment of the following bills. Motion passed unanimously.

- Approve payment of bills in the sum of \$203,682.18

FINANCIAL REQUESTS FOR APPROVAL

Upon recommendation of the superintendent, Mrs. Wells moved, seconded by Mrs. Ingram-Keen, that the Board approve the following financial requests. Motion passed unanimously.

- Approve Budget Revision Request - Transfer in the amount of \$74,803.00
- Approve Budget Carryover Supplement in the amount of \$5,515,944.00
- Approve Monthly Payment to Union Bank for Energy Performance Contract in the Sum of \$10,531.90

REQUESTS FOR AGENDA ITEMS FOR NEXT BOARD MEETING

None

BOARD MEMBER COMMITTEE REPORTS

None

NEXT REGULAR MEETING DATE

The Next Regular Meeting will be held on Monday, November 09, 2020 at 6:00 p.m. at Ritchie County Board of Education Office.

Individuals who wish to attend this meeting virtually must request a link by emailing rcsboardmeeting.ritchie@k12.wv.us by Friday, November 6, 2020 at 4:00 p.m.

MEETING ADJOURNED

Mr. Nelson moved, seconded by Mrs. Wells, that the meeting be adjourned at 7:24 p.m. Motion passed unanimously.