

**RITCHIE COUNTY SCHOOLS**

**ORDER OF BUSINESS OF THE RITCHIE COUNTY BOARD OF EDUCATION**

**Monday, March 9, 2020**

**Board of Education Meeting 6:00 p.m.**

***This Meeting Will Be Conducted at Smithville Elementary School***

**A. Call to Order:**

**B. Pledge of Allegiance:**

**C. Roll Call:**

**D. Conduct Annual Meeting with Smithville Elementary School’s Local School Improvement Council Per WV Code §18-5-14:**

**E. Agenda Items to be Tabled or Removed:**

**M\_\_\_\_\_S\_\_\_\_\_V\_\_\_\_\_**

**F. Approval of the Minutes of the Regular Meeting February 20, 2020:**

**M\_\_\_\_\_S\_\_\_\_\_V\_\_\_\_\_**

**G. Delegations:**

**H. Presentations:** Comprehensive Educational Facilities Plan Smithville Elementary School Facility Evaluation

**I. Superintendent’s Report:** Proposal to Implement Regular Employee Substitute Teacher Coverage Assignment by Mutual Consent Agreement with a Compensation Rate of \$25.00 Per Hour Effective March 10, 2020

**J. Director Reports:**

- 1. Lori Wells, Treasurer & Director of Finance
- 2. Debbie Bever, Director of Special Education, Federal Programs and School Improvement

**K. Policies Reviews:**

- 1. Approve New Policy 5320 Reduction-In-Force and Transfer Defining Qualification for Professional Personnel to be Placed on Comment for First Reading

**M\_\_\_\_\_S\_\_\_\_\_V\_\_\_\_\_**

**L. Personnel:**

- 1. Approve Extra-Curricular Assignment Schedule for the 2020-2021 School Year

**M** \_\_\_\_\_ **S** \_\_\_\_\_ **V** \_\_\_\_\_

2. Approve Service Personnel Job Classification Review 2019-2020, as of January 2020

**M** \_\_\_\_\_ **S** \_\_\_\_\_ **V** \_\_\_\_\_

3. Approve the Ritchie County High School Band Director Salary Supplement of \$6132.00 to Include a \$25.00 Annual Increase for Each Year of Experience Effective July 1, 2020

**M** \_\_\_\_\_ **S** \_\_\_\_\_ **V** \_\_\_\_\_

4. Resignations

- a. Approve Resignation of Jason Jones, Assistant Boys Track Coach at Ritchie County High School Effective February 24, 2020
- b. Approve Resignation of Justin Hodges, Credit Recovery Teacher at Ritchie County High School Effective March 9, 2020
- c. Approve Resignation of Judy Ditlow, Countywide Substitute Teacher Effective June 30, 2020
- d. Approve Resignation of Kristen Mixer, English Teacher at Ritchie County Middle School Effective June 30, 2020
- e. Approve Resignation of Robin Haddox, Countywide Social Studies Coordinator Effective June 30, 2020
- f. Approve Resignation of Sara Doak, Student Assistance Team Coordinator at Ritchie County High School Effective June 30, 2020
- g. Approve Resignation of Melanie Henderson, Intervention/Tutor for After School Extended Learning at Ritchie County Middle School Effective June 30, 2020
- h. Approve Resignation of Nathan Shipe, Substitute Teacher for After School Extended Learning at Ritchie County Middle School Effective June 30, 2020
- i. Approve Resignation of Jill Brewer, Sports Ticket Worker at Ritchie County Middle / High School Effective June 30, 2020
- j. Approve Resignation of Wendy Johnson, Athletic Coordinator at Ritchie County Middle School Effective June 30, 2020
- k. Approve Resignation of Mark Lamp, Head Wrestling Coach at Ritchie County Middle School Effective June 30, 2020
- l. Approve Resignation of Mendy Gray, Assistant Girls Basketball Coach at Ritchie County Middle School Effective June 30, 2020
- m. Approve Resignation of Ted VanScoy, Assistant Girls Track Coach at Ritchie County High School Effective June 30, 2020
- n. Approve Resignation of Phillip Harris, Countywide Substitute Custodian and Cook Effective June 30, 2020

**M** \_\_\_\_\_ **S** \_\_\_\_\_ **V** \_\_\_\_\_

5. Resignations Submitted After Publication of the Agenda

**M** \_\_\_\_\_ **S** \_\_\_\_\_ **V** \_\_\_\_\_

6. Employments or Transfers and Rescissions:

- a. S20-000-120 Approve Gara Beth Satterfield, Substitute Instructional Classroom / Transportation Aide Countywide Effective March 9, 2020 Pending Meeting All Requirements
- b. S20-000-120 Approve Karrie Aliff, Substitute Instructional Classroom / Transportation Aide Countywide Effective March 9, 2020 Pending Meeting All Requirements

- c. S20-000-120 Approve Amy Haddix, Substitute Instructional Classroom / Transportation Aide Countywide Effective March 9, 2020
- d. S20-005-122 Approve Rick Ridgway, Substitute Bus Operator Countywide Effective March 9, 2020 Pending Meeting All Requirements
- e. S20-000-131 Approve Gara Beth Satterfield, Substitute Secretary Countywide Effective March 9, 2020 Pending Meeting All Requirements
- f. C20-302-129 Approve Miranda Baker-Elrod, Head Boys Track Coach at Ritchie County Middle School Effective March 9, 2020
- g. C20-302-130 Approve \_\_\_\_\_, Assistant Girls Track Coach at Ritchie County Middle School Effective March 9, 2020
- h. C20-302-134 Approve Clayton McBrayer, Assistant Football Coach at Ritchie County Middle School Effective March 9, 2020 Pending Meeting All Requirements
- i. C20-302-134 Approve Michael Satterfield, Assistant Football Coach at Ritchie County Middle School Effective March 9, 2020
- j. C20-302-137 Approve \_\_\_\_\_, Assistant Boys Track Coach at Ritchie County Middle School Effective March 9, 2020
- k. C20-501-139 Approve \_\_\_\_\_, Assistant Boys Track Coach at Ritchie County High School Effective March 9, 2020
- l. X20-501-135 Approve Justin Hodges, Mentor Teacher for Multi-categorical Special Education / Autism Teacher at Ritchie County High School Effective March 9, 2020
- m. Approve Abigail Burgess as Authorized / Certified (Non-Paid) Softball Coach at Ritchie County High School Effective March 9, 2020 Pending Meeting all Requirements
- n. Approve Noah Laugh as Authorized / Certified (Non-Paid) Tennis Coach at Ritchie County High School Effective March 9, 2020 Pending Meeting all Requirements
- o. Approve Bob Bolin as Authorized / Certified (Non-Paid) Baseball Coach at Ritchie County High School Effective March 9, 2020 Pending Meeting all Requirements
- p. Approve April Haught as Authorized / Certified (Non-Paid) Boys and Girls Track Coach at Ritchie County High School Effective March 9, 2020

**M** \_\_\_\_\_ **S** \_\_\_\_\_ **V** \_\_\_\_\_

**M. Consent Items:**

1. Approve 2020-2021 School Calendar
2. Approve Revised 2019-2020 Board Meeting Schedule
3. Approve Laura Webb for 40 Hours of Field Placement through Glenville State College for the Spring Semester 2020
4. Approve Ritchie County High School Tennis Team to Conduct Off-site Practices at Myles Stadium in Pennsboro for the 2019-2020 Season
5. Approve Ritchie County Middle / High School Track Teams to Conduct Off-site Practices on the Rails to Trails for the 2019-2020 Season
6. Approve Revised Softball Schedule for Ritchie County Middle School for the 2019-2020 Season
7. Approve Annual Memorandum of Agreement with the West Virginia University Cooperative Extension Service and the County Extension Service Committee for FY21 Effective July 1, 2020
8. Approve Memorandum of Understanding with Glenville State College to Provided Dual Credit Courses at Ritchie County High School Starting with the 2020-2021 School Year for Land Resources Program

**M** \_\_\_\_\_ **S** \_\_\_\_\_ **V** \_\_\_\_\_

**N. Allowed and Authorized Payment of Bills:**

1. Approve Payment of Bills in the Sum of \$532,574.39

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

**O. Financial Requests for Approval:**

1. Approve Budget Revision Requests
2. Approve FY21 Scheduled Proposed Levy Rates
3. Approve Monthly Payment to Union Bank for Energy Performance Contract in the Sum of \$10,531.90
4. Approve Regular Employee Substitute Teacher Coverage Assignment by Mutual Consent Agreement with a Compensation Rate of \$25.00 Per Hour Effective March 10, 2020

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

**P. Requests for Agenda Items for Next Board Meeting:**

**Q. Board Member Committee Reports:**

**R. The Next Regular Meeting will be Held on Monday, March 23, 2020 at 6:00 p.m. at Ritchie County Middle / High School**

**S. This Meeting Shall Remain Recessed Until the Statutory Meeting Scheduled for Tuesday, April 21, 2020**

\_\_\_\_\_  
James G. Brown, Superintendent

\_\_\_\_\_  
Date