

Fund Raiser Profit/Loss Statement

For the Period ___/___/___ Through ___/___/___

SCHOOL NAME: _____

CLUB OR ORGANIZATION NAME: _____

PRODUCT TO BE SOLD: _____

VENDOR PURCHASED FROM: _____

VENDOR'S ADDRESS: _____

SCHOOL PO NUMBER: _____

INVOICE NUMBER: _____

INVOICE AMOUNT: \$ _____

DATE PAID: _____

CHECK NO. _____

COST PER ITEM: \$ _____

SUMMARY OF RECEIPTS AND DISBURSEMENTS

Cash Receipts:

Merchandise Sales \$ _____

Donations _____

TOTAL Cash Receipts \$ _____

Cash Disbursements:

Cost of Goods/Merchandise Sold \$ _____

Cost of Prizes Awarded _____

TOTAL Cash Disbursements \$ (_____)

GROSS MARGIN or BALANCE \$ _____

LESS: Sales Tax Collected (If applicable) \$ (_____)

NET PROFIT/LOSS ON THIS ACTIVITY \$ _____

Preparer's Signature

Date

Principal's Signature

Date